

Terms of Reference for a Livelihoods Consultant for activities under the Amerindian Peoples Association's EU-funded Project, "CSO-LA/2020/421-269: Responding to Covid-19: Economic and Social Empowerment for women and youth in Regions 1, 7 and 8"

Background

In 2021, the Amerindian Peoples Association (APA) secured a grant from the European Union to implement a number of activities under a project aimed at responding to challenges posed by the COVID 19 pandemic among indigenous communities. Among these activities is one that targets Indigenous women and youths towards improving their economic outlook through improved and sustainable livelihoods. Women, children, youths, the elderly and other disadvantaged persons have especially felt the brunt of the impacts of the pandemic where tenuous economic situations already existed but where the pandemic made such situations even more difficult. Women and youths have especially shown that despite the challenges faced, they can play important roles during difficult times and have supported village and other efforts during the pandemic to secure and distribute food items, medical and sanitization supplies, and identify persons in need and the types of support needed. They have also been active in increasing small-scale agricultural production by engaging in renewed or increased planting of short-term crops for domestic consumption.

Bearing in mind the need to become more economically self-sufficient, this project seeks to work primarily with small groups of Indigenous women and youths in Regions 1, 7 and 8 to improve their capacities to engage in economic projects, either at the group or community level, drawing on what may be previously existing or engaging in entirely new activities. It will seek to develop their skills in project proposal writing, project management and other related activities as well as address the need for inclusion in decision-making processes in community governance.

The APA is seeking the service of a consultant to support this activity.

Objectives

There are three primary objectives of this consultancy:

1. Design an easy-to-read culturally appropriate training programme targeting indigenous youths and women in Regions 1, 7 and 8, with specific focus on project feasibility and livelihoods projects scoping, project proposal development, project management and accounting, and project monitoring, evaluation and reporting.
2. Conduct training re 1 above with the aim of developing project plans and project proposals.
3. Provide mentoring and related support during the life of the project for periods as agreed upon with the APA.

Principal activities

1. Prepare a training manual in English by compiling relevant training materials.
2. Hold conversations with relevant APA personnel to understand previous initiatives and how the development of the training manual may benefit from them.

3. Plan and carry out three or more training sessions in three locations in Regions 1, 7 and 8 in collaboration with APA focal point.
4. Provide the APA with continuous feedback on the status of training activities and implementation of projects.
4. Mentor indigenous women and youths in Regions 1, 7 and 8 in the development of livelihood-focused projects over the life of the project.
5. Provide reports on activities carried out.

Expected Deliverables

1. A training manual targeting indigenous women and youths relating to sustainable economic livelihoods activities.
2. Three or more training sessions with indigenous women and youths in three locations in Regions 1, 7 and 8.
3. Continuous mentoring provided.
4. Reports on activities carried out by the consultant.

Coordination and reporting

The consultant will report to the organisation's Executive Director, Jean La Rose, and will coordinate with its Projects Coordinator, Paul Graham Atkinson.

Duration

It is anticipated that this consultancy will be for a total of 6 months to be spread out over the period December 2021 to November 30, 2022.

Experience and Qualifications:

The consultant must possess the following qualifications and experience:

1. A first degree or equivalent in a programme of study that covers project development and project management.
2. At least 5 years of relevant professional experience in project proposal development, project budgeting, livelihood project scoping and related.
3. At least three years' experience in delivering related training.
4. Proven ability to deliver a high quality of work efficiently and in a timely manner.
5. Sound knowledge of indigenous peoples' communities and hinterland livelihood realities in Guyana. Knowledge of the Moruca Sub-region, Region 1, Upper Mazaruni, Region 7 and North Pakaraimas, Region 8 will be an asset.
6. Experience in working with indigenous women and youth would be an asset.

Submission of Applications

Please submit all applications to:

**The Executive Director
Amerindian Peoples Association
200 Charlotte Street
Bourda
Georgetown
E-mail: apaguy@networksgy.com**

Kindly include a detailed CV, 2 recent references and evidence of experience and qualifications.

Only shortlisted applicants will be contacted.

Closing date for applications is December 3, 2021 at 15:00 hrs.